

● **To the Applicant:** Please submit letters from three academic references.

Please print your full name, degree objective, program and department in the space provided below, and give this form to a person who is familiar with your educational background and who is willing to submit a recommendation on your behalf.

APPLICANT'S NAME (Please print) _____

Degree Objective: **Master's** **Ph.D.** **Program** _____

In accordance with the Family Education Rights and Privacy Act of 1974, you may waive your right to inspect this recommendation by signing the statement below. Should you decide not to waive the right, you will have access to the recommendation if you are admitted and subsequently enroll in the above program.

I hereby waive my right of access to this recommendation letter _____
Applicant's signature Date

● **To the Recommender:** We would appreciate your opinion of the person named above, who is an applicant for admission to graduate status at the University of California, Riverside. **We ask that you complete the chart below AND write a letter of recommendation responding to the following specific points of interest.** We also ask that you compare the applicant with others of the same age and education whom you have known. The basis for your opinions will be appreciated as well as the length of your acquaintance. A careful distinction between strong and weak characteristics in the long run is more helpful to the applicant than routine praise.

PLEASE NOTE THAT ALL LETTERS MUST BE SUBMITTED ON YOUR UNIVERSITY LETTERHEAD OR STATIONERY, NOT BLANK PAPER

You may also write on the reverse side of this form.

1. The student's academic preparedness to carry on advanced studies in his/her field.
2. Specific research and/or work experience that the student has accomplished which might predict success in achieving an advanced degree in the field of interest.
3. Comments related to character, integrity and personality of the applicant that suggest that this student will be expected to achieve a successful professional career in this field.
4. (optional) Include any information you are aware of concerning obstacles that may have been relevant to student access to educational opportunity (socio- or economic disadvantage, lack of role model or mentor, 1st generation college)

Please rate the applicant in comparison with others of the same age and position whom you have known.

	Upper 1 or 2%	Upper 10 % but not upper 1% or 2%	Upper 25% but not upper 10%	Upper half, but not upper 25%	Lower half	No basis for judgment
Native intellectual ability						
Imagination and probable creativity						
Breadth of general knowledge						
Ability in oral expression						
Writing ability						
Emotional maturity						
Promise as a teacher						
Overall recommendation as to promise as a professional in the field						

Please attach your separate letter of recommendation to this sheet and mail directly to the appropriate address below:

All programs (except Palm Desert Creative Writing MFA):

Graduate Adviser
Department of (insert program to which applicant is applying)
University of California, Riverside,
Riverside, CA 92521-0208 USA

Palm Desert Creative Writing MFA only

University of California, Riverside, Palm Desert Campus
Creative Writing and Writing for the Performing Arts
75-080 Frank Sinatra Drive
Palm Desert, CA 92211

Please provide all following contact information:

Recommender's signature _____ Date _____
 Name _____ Title _____
 Institution _____ **Email address for contact** _____
 Address _____ Telephone _____